

The Townes at Old Stone Crossing Homeowners Association

Request for Architectural Approval

Name _____ Request Date _____

Street Address _____

Phone Number (s) _____

Email (s) _____

Estimate Start Date? _____ Estimated Completion Date? _____

Type of Modification

Fence _____ Porch/Enclosure _____ Deck/Patio _____ Utility Building _____ Exterior

Painting _____ Addition _____ Satellite Dish _____ Lighting _____ Other: _____

Location _____

Size _____

Color _____

Materials _____

Contractor's Name _____

Please read and follow these instructions carefully:

1. Attach a detailed description of improvements including: Location, Size, Color, Materials, Contractor (if applicable), Plans/Drawings, Pictures/Brochures
2. Attach copy of Property Survey with proposed changes/additions shown.
3. Please mail or email request to:

The Townes at Old Stone Crossing HOA
575 Davidson Gateway Drive, Suite 200
Davidson, N.C. 28036 or Paige@csiproperties.com

Please Note: -Complete one form per change/addition. Multiple request can be sent/mailed at one time. -A copy of the Property Survey **must** be included for each request or the request will be returned. -Committee reserves the right to request more information to clarify the request. -Please allow 3-4 weeks for the approval process.

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Committee Use Only Date Received _____

Approved _____

Denial _____

Reason for Denial:

Committee Member Name
Member

Signature of Committee